

## **CYC Committee Meeting Minutes - 15<sup>th</sup> November 2023**

In Attendance: Sean Challis, John Rodier, Barb Rodier, Kees Bakker, Chris Hutchinson, Mick Torossi, Janie Dumbrell, Gaff Murray, Rona Challis,

Apologies: Neale Hare

Meeting Held at CYC – Opened by Commodore at 6:05pm

Motion: Minutes of previous meeting accepted – John Rodier

Seconded – Gaff Murray

Business Arising from the minutes – NIL

Agenda Items -

### **CYC Committee Items for Action Nov 2023**

### **Action by –**

Membership suspension

Chris Hutchinson

Letter to Don explaining options offered by CYC toward a resolution to be delivered by Chris Hutchinson.

Janie Dumbrell

Bar Manager job description and recruitment

John & Barb Rodier

Meet with Sheila to develop a job description and establish her intention for 2024

Discussion with potential candidate for Bar Manager position

Sean Challis

Windfest – subcommittee for CYC involvement in Windfest 2024

Kees Bakker

Liaise with Donna Goodman and the windfest committee

John & Barb Rodier

Make applications for special licenses for Xmas and windfest events

Bar Manager

- Licensing requirements
- Stocking the bar dailiy
- Rostering bar staff

Sheila

liaise with Pip & Rob

Preparation of Windrush fleet for down wind race

John & Trevor

- Registration of participants
- Co ordination of transporting fleet to Bush Bay

Bank Signatories for club account ANZ

John Blyth

RSA ( Responsible Service of Alcohol ) recruitment of members

all

- Email link to RSA online free course to members
- recruitment of members
- Co-ordinator of volunteers with RSA

?????

Debt Collection

Kees and Hutchie

- Identify and engage a debt collection provider
- Provide details to debt collector
- Report back to committee outcome

Gaff

2024 Friday Night Club Meals/ catering co-ordinator

Simmone Van Buerle

General Discussion : There are several bookings of the CYC facilities for Xmas functions in December followed by the Windfest in January 2024. Any members with RSA certification are encouraged to register for the bar roster.

CYC will cater the predinner drinks and platters for the St Marys

Janie Dumbrell

end of year function 8/12/23

**Next Meeting of the CYC Committee**

**Tuesday 12<sup>th</sup> December 2023 6pm**