

CARNARVON YACHT CLUB COMMITTEE MEETING

Date of Meeting:	03/02/2021	Start time:	18:00
Location:	CYC Yacht Club	End time:	21:30
Chair	Peter Skender		
Scribe	Karen Poole		
Present	Peter Skender, Karen Poole, Rob Meyer, Shane Seers, Barry Scott, Ben De Giudici, Mimi Fong, Kees Backer, Terry Fitzgerald, Glyndon Dawes and Nic Cuthbert		
Apologies	John Blyth		

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Opening Address – Pete Skender

There's been a lot going on, and mostly overall good. Events have been great; Windfest was a great success despite the major events being cancelled. Australia day was really great, commencing with a great Breakfast run by the Siroptomists. The afternoon and evening Bar was exceptional, with a massive shout out to the Volunteers who ran the bar; Rob and Pip Meyers, Peter Skender and Karen Poole. Special thanks to Macka who ran glasses.

Dredge Report - Rob

Rob met with Ray who advise all shallow at the side, front and a large hump in the middle. The Dredge will cost around \$250K to purchase a new one, however the current dredge is useable now. Ray advised we're looking at around 6 weeks to do the work, which will be done by himself (for free) and require a paid Labourer every day, at a cost of somewhere around \$20K.

Dredge will need to be moved from Pen to the workshop; move pip from fascine, DATP already has this cut up, pumped and ready to flush and tow back. Ready side area onto the spit/groin. Approach shire for sand removal and sand bags.

During the work Vessels won't be able to gain access to/from CYC so will need to notify all. A consumables budget will need to be done to control expenses.

Nic noted CYC are not a dredge operator, and or funds to allow for it, sounds like a great idea, but could go wrong.

Rob advised the focus is to address the hump in the middle, side/front as we have an obligation to clear our marina – then consider what we do with the Dredge after this clean up has been done. There will be tight and close oversight on the budget and consumables.

Peter confirmed CYC will dictate terms and have open and clear communication. It's for our Yacht Club, our Members and not about the fascine. We should commence on most important part of the Club, and create a sub-committee to oversee this. Pete, Rob, Terry and Shane

MOTION – Explore the option of using the Dredge on these minor works, commencing on the hump - under tight control, with a budget of \$25,000

Moved – Pete, **Second** - Ben

Correspondence

1. Letter of resignation from Ben Jones, accepted by Peter Skender
2. Letter from John thanking everyone for the great work on the Windfest, with special acknowledgement to Don for working the rescue boat
3. John B – Letter from Jillian requesting Waiver of the 10% fees due to the reduced numbers at the Windfest. The Committee agreed to waive the fees, however it was noted that the CYC bar had agreed to NOT sell any alcohol over the CYC bar that was being sold by the Windfest Committee. **MOTION** – Going forward, the CYC take all the funds over the bar, and give a donation

Moved - Barry, **Second** – Kees

4. Capricorn Extinguishers Invoice outstanding. John B had run and was advised the Partner would call back and didn't, hence o/s. Now to be paid

Treasurer's Report

Attached is the current Statement of Accounts and Profit and Loss for December - January. I will put a copy of this report and the documentation into DropBox shortly.

You will see that over that period, we have made a **LOSS of \$3,463.57 over those two months** in spite of it being very busy with multiple very successful functions. Our wage costs have been lighter than would have been otherwise as our past manager hasn't been paid during his absence over Christmas and his precipitous departure.

The bigger costs have been:-

Casual Staff	3,243.94
Club Manager	8,035.22
Electricity - Club	2,252.08
Electricity - Marina	790.05
PayPal Fees	264.95
Rep & Maint - Clubhouse	2,616.37
Superannuation	455.51
Water Club	682.44
Water Marina	619.52
Windrush & Cherub Repairs	505.45

It is worth noting here that our drinks prices haven't increased for at least 5 years, and we are currently absorbing the 10 cent container increase that was recently introduced.

Obviously, just taking this period in isolation is only a snapshot. However, it is accurate and not so skewed by membership and Marina income as the first months of the financial year are.

We must also remember that the majority of the income for the Marina needs be kept aside for future marina maintenance.

My strong advice is that we need to review our drinks structure, bearing in mind that we don't wish to drive people away by charging too much.

We are also apparently working somewhat outside of our Liquor License by having guests who are not "attached" to any member as per the Act.

I have spoken with the Liquor and Gaming people on a number of occasions. They are incredibly helpful, but each time I seem to get a different answer to questions about signing in guests or having non-guests. The Act says one thing, but the amendments appear to make it all murky.

I also understand that we would not be eligible for a Tavern type license, and if we tried, other local liquor outlets would be somewhat up in arms.

I suggest we approach Clubs WA to see if they can assist with clarification.....

We need to move forward urgently with the appointment of a new manager. A number of members have bravely stepped into the breach over the past months, but we can't expect them to continue at such a high level.

I am stuck in Perth with the COVID lockdown. However, if you have any points you would like me to address, feel free to ring me, although without my bluetooth speaker, it will be hard for you all to hear..

The Glass Washer has now been returned fully refurbished. I ordered a couple of sets of glass detergent and rinse aid for it, which had never been used before. It is vital that the pipes to the bottle of detergent and rinse aid are correctly installed and the levels monitored.

The replenishment rates have been correctly set and should not be adjusted.

Could I have a firm indication of who is going to be manning the bar and who is going to organise staff for the bar in the coming weeks, as we have a number of hall hire functions over the next month.

I am happy to organise outside staff, but we could also look at contacting "Real Futures" in town to see if they have more readily available staff on their books. We need to start organising bar staff for these functions TOMORROW

The overarching message from the Treasurer is that CYC has run at a loss since December. This was met with surprise and confusion. Shane advised the system we are using is an American system, with all funds going into one 'big bucket'. There is no separate billing to show profits/losses. It doesn't show allocations of fees, bar/food takings

MOTION – to Accept the figures but not the interpretation, we need a clearer breakdown and explanation

Moved – Shane, **Second** – Kees

Barry noted the \$2,000 electricity bill and advised that there is a 'hot water boiler' on the kitchen wall which is left on at all times. This means the boiler is constantly heating up water. It was agreed that this would only be used for functions, and must be turned off at all times when not in use

Marina Sub-Committee

Shane advised there had been enormous work done in the Marina by Working Bees. Further, that Macka deserves thanks as he has done a great amount of the work; Crane operating, concreting poles etc. They had organised a tipper truck to remove the rubbish, however has been on hold due to the Low. Work is ongoing and the CYC is looking good.

Houseboat removal issue – Discussions have been had with Hutchy 3 times, who advised he is waiting on Laser work. It was agreed that the Houseboat will be gone by State Titles

Manager's Report

Manager Ben Jones has officially resigned, so no report. Shane noted we need a solid Job description, which should include prioritisation of time and duties. Pete advise he had provided

Ben with a solid and clear structure, including a daily working plan in November. Unfortunately he wasn't up to the role.

Rob advised we have to choose whether we want to stay the same, or whether we want to move ahead in a professional direction. Peter agreed that it was a choice of, if we want to move ahead we need to pay appropriate wages or if we want to tick along and have regular Volunteers. Kees noted that Volunteers have burned themselves out, that we've made errors hiring the wrong Managers, which resulted in heavy burdens on the Committee and Volunteers. There is also the issue where high Volunteering contribution can lead the Voli to a sense of entitlement and override the Committee. There was a general consensus that a professional Manager to move the CYC forward is required.

Terry's brother in law Rob has been a 'fixer' of 4 yacht clubs, most notable is the Mandurah Yacht Club who he took from a deficit, to \$1 million dollars in a 3 year period.

MOTION – Engage Rob to assess all aspects of the CYC, provide advice, structure and direct the CYC in a future focussed direction. Constitution, Minutes and Balance Sheet are to be provided. **Moved** – Karen, **Second**- Pete

Constitution Sub-Committee

The Constitution has now been emended and will be sent to all members by Peter Skender for 21 days consideration. A meeting will be held on Sunday 28/02 at 6pm

State Titles 10-12 April 2021

Ben and Barry have been busy organising the upcoming event. Numbers are roughly 20-25 boats, with approximately 60-90 people attending. Catering will be required over the weekend for the following events:

Fri 09/04 - Invitation Race - BBQ Dinner

Sat 10/04 - Lunch and Major event dinner, including Theme night

Sun 11/04 – Presentation Lunch

Catering will be hired to cover meals:

Fri Dinner - BBQ & Salad \$15 (CYC to provide)

Sat & Sun Dinners - \$25 (Catering)

Sat & Sun Lunches - \$10

Ben advised he will have an idea of the numbers closer to the time once he has received the Nomination forms.

OOG – Ben

Starter – TBA

Finish at the Tower – Keith Collier

Nominations and money receipt – Ben and Barry

Course Layout – Ben

Handicapper – Official H'caper will be coming up to do our results

Free Pen use will be offered to all boats in the Fascine for up to 2 weeks, must be insured

Sponsors:

Barry Scott - \$1500

Mimi will provide further info in her Grants report

Grants Officer
State Titles will need at least \$3000 to cover costs of buoys, flags, rescue boats, vests, labour, clean up etc. Mimi will approach Gascoyne gold, R&L Couriers, GDC, Rio Tinto and look into the Reds Grants. John has been in touch with Horizon Power for funding
Rear Commodore Cruising
No cruising. Minister's are leaning on DOT to get the fascine open. Website is current and shows their timeline as end of 2023 as a projected finish. Peter will be doing an I/V with ABC
Rear Commodore off the Beach
John on leave
Event - CARNAFIN 31/05-/06/06
CYC is to supply Venue, kitchen, bar – Chamber of Commerce is happy for to accept a donation of \$1500. It was noted we need another bar to help accommodate this day, due to expected high numbers – max is around 160, minimum 94 pax.
EVENT - CGA 24/02
CYC to provide and run Bar only – 80-85 pax 17:00-Late. Cheeki Pizza will provide food from their van. Nic will run a tab which he will pay at the end of the evening
EVENT – Chamber of Commerce 24/03
CYC to run the Bar, further details from John B
EVENT – Gascoyne Dash 01/04
Have requested to hold their Scrutineering night at the CYC. CYC to provide the Venue, Bar and Food Moved - Pete, Second - Shane
GENERAL BUSINESS
<ol style="list-style-type: none"> 1. Surveyor has been organised by Dogger to attend the CYC in the first couple of weeks into March. Members to advise if they wish to have their boat surveyed 2. John Blyth has requested Drink prices be increase. The Sub Committee has taken this on board and will respond once Rob has assessed the status of the CYC 3. Funds from events – If we are cash flow positive, then this should be put back into the club, eg fans in the hall, Bar upgrades ie second Eftpos machine and Till. John B has already ordered another Eftpos machine MOTION – To invest in Infrastructure to make Bar/Kitchen work effectively. Moved - Pete, Second - Kees 4. Due to the current limited space in the Bar, and with ever increasing events, it's become apparent that a second Bar is required MOTION – to build a semi-permanent 'Bali' style bar outside near the tower to increase CYC capacity with events. Quotes to be sought Moved - Kees, Second – Second 5. Mimi requested meeting be set on a regular date/time to ensure continuity. All agreed on the second Thursday of the Month 6. Abandoned boats – Terry advised there are a number of abandoned boats in the Marina which need to be sold/disposed of. A formal Court process is required, and to be followed up by Marina Sub-Committee 7. Plaques to be ordered for passed Life Members – Kaye Scott and Jan DeBoni. 8. Sunday Morning Sailing – Barry advised there were about 10 people, including children who attended. The CYC needs to get behind this and have the Club open to provide amenities, tea/coffee. More volunteers are required to keep momentum up and help this grow. Barry advised that the Convection currents in the PM, whereas the AM is less than 10 knots. Signage needs to be updated. Kees noted that we should have CYC Volunteers taking people out for a sail to create atmosphere, including using the barge. 9. Perth Based Liquor Companies have sent emails encouraging CVN businesses to buy online. Barry emphasised that we should stay local, continue to support and grow our own town.

10. Memberships. A number of memberships have been lodged and need to be contacted. Pete will follow up
11. Bedroom at the Ablution blocks – should this be looked at as an option to use, or remain closed? General consensus is to leave it locked until we engage a new Manager
12. Nic Cuthbert requested to borrow Chairs and tables for their external event on 25/02, he proposes to pick up late afternoon on Thursday 01/04 and return clean, first thing the next morning 02/04. Nic advised that Mitre 10 had none available for that date. General consensus to allow this, however need to be mindful going forward as we can't be seen as a 'hire' option.

ACTION ITEMS

1. Hutchy to remove the houseboat prior to state titles being held 02-04 April (Easter)
2. Rob (Terry's brother-in-law) to fly to CVN and make assessment on Management of CYC
3. Peter to distribute updated Constitution for members' consideration
4. Special General Meeting concerning Constitution on Sunday 28 March 3pm
5. Organise Catering for State Titles – Sub Committee
6. Grants for State Titles - Mimi
7. Bar drink Prices - Sub Committee to assess
8. Abandoned Boats - Marina Sub-Committee to follow up Court process
9. Plaques for passed Life Members - Kaye Scott and Jan De Boni
10. Signage for Sunday Sailing times needs to be updated
11. Volunteers for Sunday Sailing