

## Meeting Minutes

TITLE: CYC                      Minutes of Meeting for Committee November 2020		
VENUE: CYC		
EVENT DATE: 11/11/2020	START: 18:40	FINISH: 21:15

ATTENDEES: Peter Skender, John Blyth, John Rodier, Rob Meyers, Terry Fitzgerald, Kees Bakker, Barry Scott, Mimi Fong, Shane Seers, Nic Cuthbert, Ben Jones, Glynn Dawes (via phone link)

APOLOGIES: Karen Poole, Ben De Guidici

AGENDA ITEM:	
<p>Review of previous minutes:</p> <p>Minutes for meeting 29/9/20 accepted as true and accurate reflection</p> <p>Moved: K Baker    Seconded: John Rodier</p> <p>Minutes for meeting 14/10/20 accepted as true and accurate reflection,</p> <p>Moved: J Blyth    Seconded: M Fong</p> <p>Missing information on previous meeting sent via email. J Blyth placed a motion that the committee authorises Commodore Peter Skender and Treasurer John Blyth to have full access and signatory rights to the club's ANZ bank accounts. The appropriate ANZ documentation has been completed and will be submitted to the ANZ Bank</p> <p>Moved: Rob Meyer              Seconded: Karen Poole              Committee: Unanimous</p> <p><b>Commodores Report:</b></p> <p>Draft concept for the small boat harbour has been tabled to CYC which I have endorsed. Vessels that wish to take advantage of DOT offer to move over to the small boat harbour free of charge until a channel is established in the fascine must provide Registration details, certificate of currency and any applicable gas / electrical certificates to the commodore to be passed onto DOT no later than 26/11/20. This is to finalise design and allow works to proceed ASAP. P Skender to email concerned members directly.</p> <p><b>Dredge Report:</b></p> <p>Discussed moving dredge with volunteers and there were no issues with this. Pen has been allocated on the southern side of the marina traditionally nicknamed Mangrove pen. Volunteers raised point that boats are getting stuck on the spoil on the southern side of the marina. Possibility to dredge this section before any thoughts of decommissioning dredge or maintenance works are done. Discussion held on possible soil relocation areas.</p> <p><b>Correspondence In:</b></p> <p>Carpet Court quote to replace flooring in the clubhouse managers office and storeroom.</p>	

Request from Carnarvon Windfest Committee to hold event at CYC in Jan 2021. Treasurer to follow up with Windfest committee to come to agreement but committee agrees in principle to holding windfest at the CYC.

Rejection of building permit, addition of solar panels from Shire of Carnarvon

Various emails on Gmail account

**DOT Waterway:**

DOT surveyors came to the meeting to discuss the best way to present data to members for the fascine waterway. Looking at delivering coloured chart (simplified with 4 colours) to help demarcate any channel that may be viable. Discussion on low points in the channel are currently at the 'S' bend of where CYC were dredging.

**Manager's Report:**

Raised the ability to radio advertise for CYC events to promote the club. Has approached 'Taste of Thai by Fon' to run the kitchen on one of the Friday nights to mix up service a little. Put forward a motion to proceed with radio advertising and a Thai night

Moved: K Baker Seconded: T Fitzgerald

Manager is on probation at this stage. P Skender to follow up with a review with B Jones

<b>AGENDA ITEM:</b>	<b>Sub Committee State-Titles</b>
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State titles discussed.

Sponsorship will be sought. Horizon Power / Rio Tinto as potential sponsors.

Ben De Guidici sending out notice to clubs and going through the lists

<b>AGENDA ITEM:</b>	<b>Treasurers</b>
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Tabled report from Treasurer

Xero accounting system seems to be working well

\$46,075.51 ANZ Cheque Account

\$64,593.11 ANZ Online Saver

\$282,936.90 ANZ Term Deposit Account

\$2,200 Cash Drawer

\$6,139.44 Dredge Cash Management Account

We have recovered around \$5,000 outstanding debts, with more still outstanding.

Proposal: Establish Paypal account on behalf of CYC to enable potential benefits combining Xero and Paypal, which also may reduce EFTPOS costs to the club. This may require setting up a business account

Mover: J Blyth Seconded: K Baker Committee: Unanimous

Proposal: CYC require to have a nominated Public officer. Move to have K Baker and J Blyth as these positions

Mover: J Blyth Seconded: T Fitzgerald Committee: Unanimous

AGENDA ITEM:	Marina Coordinator Report/Sub Committee – Shane
	<p>Report tabled to committee</p> <p>CYC need to organise a busy bee to prepare for cyclone season and in preparation for Windfest 2021 / State titles 2021. Preliminary date set at 13<sup>th</sup> December. Email to be sent to members</p> <p>CYC to organise a Christmas party for members and VIP. To promote the club and give members a chance to relax and reflect on a tough year. Preliminary date set at 11<sup>th</sup> December. Looking at a pig on the spit and having tables of 8. Capped at 100 persons around \$35 a person. With this some drinks to be provided.</p> <p>Moved: S Seers Seconded: P Skender Committee: Unanimous</p>

AGENDA ITEM:	Grants Officer - Mimi
	<p>Grant of \$500 sort from Gascoyne Development Commission for 2021 state titles</p> <p>Looking to apply for sponsorship via Rio Tinto Community grant</p> <p>GDC have a grant available for national disabilities day (6<sup>th</sup> Dec) up to \$1000</p> <p>Moved J Blyth Seconded: P Skender Committee: Unanimous</p>

AGENDA ITEM:	RC Cruising
	Nothing to report

AGENDA ITEM:	RC off the Beach
	<p>Sail Presentation to sponsors was successful, 9 vessels on the CYC lawn for unveiling of the sails</p> <p>Sold another 3x sails Home Hardware, Advanced maritime services and Wes Katul</p> <p>Issues with stays on mast will purchase of Monel Rivets to rectify</p>
AGENDA ITEM:	Constitution Subcommittee
	<p>The constitution was delayed creating separate meeting when all stakeholders are available to discuss outside of committee meeting. Currently one member is away for 3 weeks. Two versions available to review. Subcommittee to agree and table one for review.</p>

AGENDA ITEM:	General Business
	<p>4 x new memberships received</p> <p>Reiterated that all members that are non-financial with the CYC will have gate access revoked.</p>

G Dawes raised concern of potentially burying old tyres at southern end of marina. This is an existing wall / structure filled with concrete. Guidance to be sort on if this is good practice – action G Dawes.

Look at moving dredge into marina to clear beach access and retain Clubhouse views – action P Skender

Fences around CYC degrading, potential to look at security grants or place on staged replacement approach.

Donation of Clay Chimneys / food processor by Rodger. Many thanks from CYC

CYC vacuum cleaners require replacing

Moved: J Rodier Seconded: T Fitzgerald Committee: Unanimous

Removal of old stock / sale of gas heater / Ice maker no longer used by CYC

Moved: J Rodier Seconded: S Seers Committee: Unanimous

Replace mouldy carpets as per Carpet Court quote

Moved S Seers Seconded: N Cuthbert

Minutes once ratified to go onto CYC website for all members to view

Moved: G Dawes Seconded: J Blyth

Small boat landing requires some repairs - action S Seers

Minutes approved by:	
Date:	